

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, August 24, 2004

The Brookings County Board of County Commissioners met in regular session on Tuesday, August 24, 2004, with the following members present: Deanna Santema, Dennis Falken, Donald Larson, Mary Negstad, and Emil Klavetter. Also present: Stephanie Vogel, Kelly Bakken, Ted Eggebraaten, Robert Hill, Gary Heldt, Todd Struwe, Kristi Prunty, Steven Rames, John Andrews, and Brian Eclov.

CALL TO ORDER

Chairperson Santema called the meeting to order.

CONSENT AGENDA

Chairperson Santema declared the Consent Agenda approved as amended with no objection from the board. The Consent Agenda consisted of the agenda for the August 24, 2004 Commission Meeting, and the minutes from the August 17, 2004 Commission Meeting. Welfare Matters: Case # 04-103 for rent was approved; Case # 04-104 for utilities was approved; Case # 04-085 for hospital was denied. Travel/Education: Brookings County Department Heads to go to Watertown, SD on September 20-22, 2004 to attend the SDACC State Convention. Irene Pierce to go to Watertown, SD on September 20-22, 2004 to attend the 2004 County Convention. Wm. Mark Kratochvil to go to Spearfish, SD on September 7-8, 2004 to attend an Educational Seminar. Richard Larsen and Cliff Friedrich to go to Sioux Falls, SD on August 18, 2004 to attend an Asphalt Workshop.

ROUTINE BUSINESS

Motion by Klavetter, seconded by Negstad, to approve the following claims. Roll Call Vote: Larson "Aye," Negstad "Aye," Falken "Aye," Klavetter "Aye," Santema "Aye." Motion passes. Allied Oil & Supply, tires \$663.72; Allstate Imaging, ribbons \$383.94; Amoco Oil, gas \$16.45; Norma Anderson, 4-H judge/mileage \$61.60; Anderson Oil, diesel fuel \$756.00; Antonio Aragon, translation \$37.50; Aramsco, mask kits \$21,816.00; AT&T, telephone \$200.14; Avera, drug tests \$166.50; Banner Associates, engineering \$4,077.31; Batteries Plus #75, radio battery \$34.99; Bnoculars.com, binoculars/tripod \$710.97; Bonde Signs, signs \$1,035.00; Bound Tree Medical, brass regulators \$604.80; Carmen Bremmon, interpreting \$40.00; Brookings Alive at 125, rally donation \$250.00; Bkgs City, utilities \$867.80; Bkgs Register, publications/subscriptions \$548.04; Bkgs Glass & Mirror, window \$450.00; Bkgs Hospital, ambulance/blood tests \$3,099.70; Buhl's Cleaners, rugs/rental \$61.80; Vicki Buseth, shuttle \$25.00; Butler Machinery, repair \$8.00; CDW Government, plotter printer \$5,176.00; Calhoon & Kratochvil, postage/law updates \$423.87; Career Track, registration \$59.00; Carlson Wagonlit Travel, airfare \$195.00; CarQuest Auto, shop supplies \$169.15; Cellular One, telephone \$58.40; Central Business Supply, maintenance/office supplies \$981.76; Chemco, laundry supplies \$274.39; Codington Co Hiway, keyboard/monitor \$100.00; Cook's Recycling, commercial service

\$393.45; Courtesy Plumbing, repair \$1,562.41; Credit Bureau of Sioux Falls, skip tracing \$12.00; Janey Cronin, 4-H judge/mileage \$90.60; Dakota Abstract, rent/utilities \$1,657.25; Den-Wil, rent \$788.12; Donna Diedrich, MI hearing \$121.57; Sherry Distad, 4-H judge/mileage \$57.54; Elite Business Systems, maintenance \$60.00; Farm & Home Publishers, plat books \$230.00; Farm Show, subscription \$45.95; Farmer's Coop, chemical/ethanol \$18,867.06; Fergen's, alterations \$13.77; First District Assoc, qtrly payment \$6,166.25; First Nat'l Bank Mastercard, gas/camera/printer \$453.71; Jo Fix, transport \$28.80; Flowers On Main, flowers \$50.00; Foerster Wholesale, janitorial supplies \$423.45; Allyn Frerichs, 4-H judge \$50.00; G&K Services, laundry service \$225.34; Gall's Inc, ripstop pants \$168.96; David Graper, 4-H judge \$50.00; Harold's Printing, forms \$130.20; Harold's Photo Centers, photo finishing \$22.16; Hauff Mid-America Sports, shirts \$324.15; Gary Heldt, postage \$37.00; Ron Hillestad, labor \$55.00; Tim Hogan, CAA \$1,146.66; Homestead Do-It Center, blinds/valances \$270.00; Huron Culvert & Tank, culverts \$144.00; Hy-Vee Food Store, inmate meals/supplies \$9,660.03; Index Stationers, markers/photo boards \$58.47; Integrated Business Solutions, technology service \$7,874.79; Inter-Lakes Community Action, support worker \$629.00; Intoximeters, repair \$249.00; Janitor's Closet, janitorial supplies \$111.34; Gene Jaycox, 4-H judge/mileage \$76.10; Kenner Plumbing, supplies \$75.73; Kirkvold Oil Co, parts/labor \$130.00; Joan Kittleson, MI hearing \$15.00; Koch Materials, road oil \$146,513.72; L&L Parts, parts/filters \$146.95; Lewis & Clark Mental, MI hearings \$130.00; LexisNexis Matthew Bender, court rules \$47.20; Douglas Lukonen, soap \$18.95; Lyle's Signs, signs \$468.63; Donald McCarty, CAA \$256.26; M&M Welding & Repair, table/chair racks \$1,503.75; M&T, medical supplies \$66.50; Martin's Inc, diesel/grease/oil \$10,762.50; Mid-America Research, janitorial supplies \$451.19; Midwest Credit, execution \$406.67; Midwest Glass, camera mounts \$16.27; Minnehaha Co Auditor, MI hearings \$427.50; Minnehaha Co Juvenile, foster care \$6,130.00; Minnehaha Co Treasurer, MV renewals \$69.20; Rick Moe, 4-H judge/mileage \$111.60; Nancy Nelson, CAA \$533.52; Nortek Computers, jump drives \$469.00; Northwestern Public Service, utilities \$177.88; Sean O'Brien, CAA \$400.80; Office Systems, maintenance/supplies \$350.69; Old Dominion Brush, parts \$796.94; Ben Olsen, 4-H judge/mileage \$116.70; Pro-Action, uniforms/hats/batteries \$1,399.53; Qualified Presort, MV notices \$601.57; Qwest, database \$300.21; Radio Shack, supplies \$45.26; Rainbow Car Wash, car washes \$16.05; Ramdell's Fertilizer, LP gas \$300.00; Cathy Rehfuß, MI hearing \$15.00; Rick Ribstein, CAA \$1,189.00; Running's Big R, supplies \$127.97; Deanna Santema, mileage/telephone \$274.54; SD Federal Property Agency, office supplies \$27.00; SD Law Review, law books \$28.30; SD Public Assurance, liability insurance \$95,045.99; SDSU Workstudy, workstudy \$627.72; Service Electric, parts/labor \$114.60; Shephardson's Hardware Hank, supplies \$74.47; Sioux Equipment, reprogram computer \$176.00; Sioux Valley Energy, utilities \$52.00; Software Services, computer assistance \$3,006.25; Sound Sensations, speaker \$19.00; State Radio Communication, contract \$1,800.00; Sturdevant's Auto, parts/repair \$112.45; Swiftel Center, upkeep/rent \$2,888.00; Thrifty White, medicine \$65.57; Tires, Tires, Tires, tube \$16.00; Turning Point, foster care \$2,070.00; UBC, roll felt \$20.39; US Marshal's Service, transport \$1,172.00; Vantek Communications, equipment installation \$1,300.00; Verizon, telephone \$242.79; Viking Office Products, office supplies \$74.05; WW Tire Service, wheels \$70.95; Wagner Real Estate, inspection fees \$600.00; Wal-Mart, PC cards \$99.54; Wal-Mart Phy, medicine \$27.08; West Group, law books \$728.00; Terry Wiczorek, CAA \$696.38; Wireless World, phone/protection plan \$199.97; Adam Wirt, 4-H judge/mileage \$289.20; Bradley Woldt, evaluations \$650.00; Yankton Co Sheriff, service fee \$49.50; Yankton Co Treasurer, MI hearing \$98.05; Juror/Witness Fees; Verna Flippin \$50.64; Jamie Giedd \$20.00; Dan

Hanson \$20.00; Michael Hendrickson \$50.64; James Mannerud \$56.40; Bryce Olson \$63.44; Elwyn Roach \$50.64; Pual Sahr \$50.64; Joshua Schley \$20.00; Kimberly Schley \$20.00; Danielle Siverhus \$50.64; Virginia Weeks \$50.64; Alen Workman \$23.48.

Highway Superintendent, Ted Eggebraaten met with the board to discuss Highway Matters. Eggebraaten presented the bids from the Bid Opening held on Wednesday, August 18, 2004. The bids are for a Self-Propelled Pneumatic Compactor Roller: Butler Machinery Company of Sioux Falls, SD \$57,960.00; J.D. Evans Machinery of Sioux Falls, SD \$59,488.00. Motion by Falken, seconded by Larson, to award and authorize Chairperson Santema to sign the contract with Butler Machinery Company of Sioux Falls, SD in the amount of \$57,960.00. Call Vote: Negstad "Aye," Falken "Aye," Klavetter "Aye," Larson "Aye," Santema "Aye." Motion passes.

Be it noted, Eggebraaten updated the board on the Type, Size, and Location project with the State of South Dakota and Eggebraaten distributed pictures of a dilapidated sander that needs to be replaced. It was the consensus of the board, that Eggebraaten replace the sander.

Zoning and Drainage Director, Robert Hill met with the board to discuss Zoning Matters.

Weed and Pest Supervisor, Gary Heldt met with the board to discuss the Marijuana Eradication and the Mosquito Control Programs.

Emergency Management Director, Todd Struwe met the board to discuss the DOJ Grants and to give an update on the Tri State Association meeting.

Commission Assistant/Personnel Director, Stephanie Vogel met with the board to discuss Wheel Tax Clarification, Personnel Matters, the States Attorney's Office in the 1921 Building, the Brookings Conservation District Board of Supervisors Minutes, and Correspondence. Be it noted, the board approved the following Personnel Action Notices: Jeff Anderson, Dan Hougland, Gary Norgaard, Kristin Bumpous, Irene Pierce, and Resignation from Lisa Sik.

Motion by Klavetter, seconded by Negstad, to clarify the distribution of the Brookings County Wheel Tax funds: Townships, based on miles maintained with the County, the same distribution as the 14% Special Highway. Cities and Towns, based on miles maintained within the County, the same distribution as 5% municipal. Call Vote: Falken "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye." Motion passes.

Motion by Larson, seconded by Negstad, to approve and authorize Chairperson Santema to sign the Request to Fill Vacancy for a Full-Time Female Correctional Officer. Roll Call Vote: Larson "Aye," Negstad "Aye," Falken "Aye," Klavetter "Aye," Santema "Aye." Motion passes.

Zoning & Drainage Director, Robert Hill met with the board to discuss and distribute the following plat for approval.

Motion by Negstad, seconded by Larson, to approve for recording purposes Resolution 04-37. A Resolution for the plat of Block 1 Pickering Addition in the SE 1/4 of Section 4-110-52, Brookings County, South Dakota. Roll Call Vote: Larson "Aye," Negstad "Aye," Falken "Aye," Klavetter "Aye," Santema "Aye." Motion passes.

REGULAR BUSINESS

Emergency Management Director, Todd Struwe met the board to discuss and submit for approve the ODP Letter of Intent for the 2004 Training Grant, the U.S. Department of Justice FY 2004 Office for Domestic Preparedness Equipment Grant, and a Automatic Supplement for DOJ/OJP Equipment Grant.

Motion by Negstad, seconded by Klavetter, to approve and authorize Chairperson Santema to sign the Letter of Intent for the ODP 2004 Training Grant authorizing Brookings County to participate in the 2004 State Homeland Security Grant Program. Roll Call Vote: Negstad "Aye," Falken "Aye," Klavetter "Aye," Larson "Aye," Santema "Aye." Motion passes.

Motion by Klavetter, seconded by Falken, to approve and authorize Chairperson Santema to sign the State of South Dakota Grant Reimbursement Agreement for the U.S. Department of Justice FY 2004 Office for Domestic Preparedness Equipment Grant between Brookings County and the S.D. Department of Public Safety. Motion by Klavetter, seconded by Falken, to delay action until Tuesday, August 31, 2004. Roll Call Vote: Falken "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye." Motion to Delay Action passes.

Motion by Larson, seconded by Negstad, to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: Emergency Management; Amount: \$8,738.14; Reason: Program Funding for DOJ/OJP Equipment - 2003 Part II Grant; Receipt # 88617; Line #22600X4296222. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye," Santema "Aye." Motion passes.

Commission Assistant/Personnel Director, Stephanie Vogel met with the board to present the 2005 Brookings County E911 Service Budget. Motion by Falken, seconded by Larson, to approve the 2005 Brookings County E911 Service Budget in the amount of \$318,000.00. Roll Call Vote: Larson "Aye," Negstad "Aye," Falken "Aye," Klavetter "Aye," Santema "Aye." Motion passes.

COMMISSIONER'S OPEN DISCUSSION

Commissioner Klavetter reported on the BEDC Site Development Committee Meeting.

Commissioner Falken reported on the E911 Budget Meeting.

Commissioner Santema reported on the E911 Budget Meeting and the Chamber After 5.

Commission Assistant/Personnel Director, Stephanie Vogel updated the board on the on the upcoming State Convention.

Be it noted, the board discussed the E911 Meeting and invitations.

REGULAR BUSINESS

Steven Rames, President of the Brookings Area Transit Authority met with the board to discuss funding from Brookings County for the Bus Barn project.

COMMISSIONER'S OPEN DISCUSSION

Be it noted, the board discussed the Mayor's Proposed Regional Development Model, the BEDC, and the upcoming State Convention.

EXECUTIVE SESSION

Motion by Negstad, seconded by Falken, to go into executive session at 10:40am. Roll Call Vote: Negstad "Aye," Falken "Aye," Klavetter "Aye," Larson "Aye," Santema "Aye." Motion passes. Chairperson Santema declared executive session over at 1:30pm. Reason - Personnel and Contractual Matters. No action at this time.

ADJOURNMENT

Chairperson Santema declared the meeting adjourned until 8:30am Tuesday, August 31, 2004.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans With Disabilities Act.

Kelly Bakken
Deputy Auditor
Brookings County Auditor's Office